

**Minutes of Breadalbane Academy Parent Forum (AGM) Meeting held on  
Tuesday 9<sup>th</sup> June 2009 at 6.30pm in the school library**

**Present:** W. Olivier (chair), A. Irvine (Vice chair), L. Swan (Head Teacher), L. Gibson, C. Nash (Secretary), H. Murdoch, M. Duncan (Depute head), M. Cairncross, F. Broad, K. Lyall (Councillor), N. Ferguson, G. Bryson, N. Menzies, H. Taylor, I. Hulbert, C. Thom, T. Pringle

**Apologies:** C Bryson C. Murray (Depute head), J. Riddell, S. Beattie

**1.0 Correspondence**

**1.1-Mini buses**

An email was received regarding the mini buses from Brian Martin (Mini bus co-ordinator for P&K Council), stating;

*"At present Education and Children's Services has no formal replacement programme in place and as such if a mini bus is taken off the road by fleet management for safety reasons there is no finance available to provide a replacement"*

Clarity still needed from P&K as to the following;

1. the formal system of replacement of mini buses
2. how close Breadalbane is to the top of the list for a replacement
3. What is the situation regarding maintenance, insurance, or our list placement if we were to fundraise and buy our own mini bus? At present the school pays for the maintenance.

It was suggested to ask Councillor Campbell to get back in touch with P&K for all this clarification

**Action CN to email I Campbell**

**2.0 Supply Teachers**

W.Olivier contacted S Devlin

The reply received was that *there is a need for strict controls and guidelines to be adhered to in appointing any staff, permanent and supply, as in qualifications, Disclosure Scotland and maintaining their GTC registration.*

I. Campbell contacted C Webb

The reply received was *After investigation by our staffing team P&K do not operate a travel expenditure scheme for supply staff.*

M. Walker (Depute Director) is sympathetic and LS will continue to pursue.

**2.0 Approval of minutes**

The minutes from 26<sup>th</sup> May 2009 were approved by W. Olivier and seconded by A. Irvine.

**3.0 Annual Summary**

Head teacher appointment

Curriculum for Excellence

Fund Raising Committee

Liaised with Perth & Kinross

Achievement and attainment of pupils

Pupil Council rep attended recent Parent Council meeting

#### **4.0 Office Bearers**

Will serve a minimum of one year and will be submitted for re-election every 2 years.  
The following office bearers were elected;

T. Pringle (parent) - Treasurer. - Nominated by A. Irvine and seconded by H. Murdoch

C. Nash (parent) - Secretary. - Nominated by F. Broad and seconded by M. Cairncross

A. Irvine (parent) – Chair - Nominated by M. Cairncross and seconded by H. Murdoch

H. Taylor (parent) - Vice Chair - Nominated by C. Nash and seconded by F. Broad

#### **4.1 The elected parents are**

N Ferguson, H. Murdoch, F. Broad, C. Bryson, M. Cairncross, N. Menzies, K. Lyall, J Riddell and W. Olivier, along with the office bearers.

L. Gibson stands down as co-opted Secondary teacher. W. Olivier thanked L. Gibson for all she has done.

Primary and Secondary teachers to be co-opted via staff bulletin

**Action LS**

It was proposed we ask Rev Mark Drane to be co-opted

**Action MC**

Discussion was had about improving communications to parents regarding our meetings and discussions, and issues we cover. Use of e-mail as an alternative to hardcopy handouts in school bags was suggested, and this is to be looked at again.

**Action MD**

Rota of a PC members at parents evening, social get together, Prize Giving and Sports days (Secondary sports day is 17<sup>th</sup> June and Primary sports day is provisionally 22<sup>nd</sup> June)

**5.0 9<sup>th</sup> September talk** – organized by P&K with a representative of the Scottish Government on how parents and schools working in partnership.

#### **6.0 Accounts**

The audited accounts for 08/09 showed a balance of £2,140.30, and total at present £2,140.45.

The Parent Council grant has been applied for and we should hear shortly.

#### **7.0 AOCB**

##### **7.1 Update on the English Department**

LS has been informed that the independent report should be submitted by the end of this week. This will have recommendations and actions

The Principal teacher for English is still off for medical reasons, although hopefully will return before the summer holidays.

## **7.2 Thrift shop**

An advertising group call to go out informing all parents of the upcoming thrift shop and asking for people to take donations directly to the shop.

**Action CN**

Press release into papers and Heartland radio

**Action AI**

## **7.3 School buses**

The distance a child lived from the school in order to qualify for free transport to school was discussed. For Primary children it is 2 miles, and for secondary it's 3 miles. The rural aspect of the school, means that there are very few, if any, safe routes to school for pupils who would want to walk or cycle from within the 3 mile range – lack of street lighting, footpaths or pavements, and the heavy traffic are all causes for concern, leaving no choice for parents

It was decided that this should be discussed further at a future PC meeting.

## **7.4 Primary Orienteering**

The question was raised about problems with funds for the bus to the Scottish Championships. Unfortunately the bus was not being provided by Breadalbane Academy.

## **7.5 New school – planning**

3 Planning amendments have been sought, by Laing O'Rourke, and have been granted by P&K, to the existing consent for the erection of a replacement Breadalbane Academy which was approved on 19 December 2006, which include the following;

Three bay windows on the majority of elevations are to be replaced by a mixture of two single bay windows due to construction costs.

The proposal intends to alter the proposed finishing materials on the elevations.

The central element on the west elevation has been reduced from approximately 18.9m to 18.2m. The western end of the north elevation has been increased in height from approximately 19m to 20.5m. The northern end of the west elevation has been increased from 15.5m to 17m in height.

Discussion was had regarding the above, and a meeting is still to be sought with Andy Cook, construction company reps and reps from the school

**Action LS**

## **7.6 School Website**

I Hulbert congratulated the school and W. Olivier on the website. Mr Turnbull, who is the only school staff member to have access to update the site was also praised for keeping the website up to date. The website was also praised in the HMle report.

W.Olivier went on to say that he would continue with the school website even though he had resigned as an office bearer.

P&K has a policy which allows only one computer access to the website per school. As Breadalbane is a through school there should be one for the Primary/Nursery and one for the Secondary.

The web site is hopefully going to be redesigned with the pupils designing the banner and pages.

#### **7.7 Meeting dates**

CN notified the members that there are going to be changes in booking the room for the meetings and therefore it would be beneficial if we could book as many as possible in advance.

**25<sup>th</sup> August 2009**

**29<sup>th</sup> September 2009**

**27<sup>th</sup> October 2009**

**24<sup>th</sup> November 2009**

**26<sup>th</sup> January 2010**

**23<sup>rd</sup> February 2010**

These meetings are all scheduled for 6.30pm in the Secondary library and ALL parents are welcome to attend, however only members of the PC are allowed to vote. (Please note since the PC was set up 2 years ago no vote has been made).

It was then asked if we should perhaps change these so we could get the approved minutes out in the local publications, it was decided to not alter the dates to meet the publish deadlines of the local publications.

**The meeting closed at 8.20pm**