

Meeting Time 6.30pm-8.30pm
Location Breadalbane Campus

Chair Karl Wright (KW)
 Minutes Gill Steele (GS)

In Attendance

Karen Brown (KB)	C Christie (CC)	John Devine (JD)	Emma Burtles (EB)
Libby Hughes (LH)	Yvonne Kent (YK)	Vicky Marshall (VM)	David McLean (DMcL)
Fiona McEwan (FMcE)	Mel Nicoll (MN)	Tom Pringle (TP)	Andrew Rae (AR)
Nicola Ross (NR)	Avril Taylor (AT)	Cllr Barbara Vaughan (BV)	Gina Wallace (GW)

Apologies

Cllr Ian Campbell Fiona McDonald

Item		Responsibility
2.1	MATTERS ARISING	
2.1.1	House System at School JD & NR explained limitations of existing system. Senior Management Team (SMT) is looking to improve the house system particularly in secondary. This is likely to occur session 2016-2017 <i>Action 2.1.1a: Parent Council (PC) will check back on proposed changes to the House System end of this session (June 2016)</i> <i>Action 2.1.1b: EB stated that it was difficult to get contact details for Registration Teacher. PC to follow up as part of comms strategy.</i>	PC KW
2.1.2	Signage JD bilingual signage was in the process of being implemented. NR stated that school website would be bilingual Gaelic. <i>Action 2.1.2a: Follow up to find out what is happening with signage</i> GW raised the issue of the sign/gas cover obstructing the pavement <i>Action 2.1.2b: Take a photograph of obstruction to pavement</i> Is new signage for the school included in the Aberfeldy signage strategy? <i>Action 2.1.2c: AT to forward details and KW to ask Cllr Campbell</i>	KW GW AT & KW
2.1.3	Format of Parent Council Minutes Previous minutes were reviewed. AR suggested new format <i>Action 2.1.3: Agreed to reformat and include trackable action points in future PC minutes</i>	GS
2.1.4	Vacant Roles in Parent Council Clerk - No Volunteer Vice Chair – AR volunteered, Proposed by FMcE and seconded by AT	

Item		Responsibility
2.2	HEADTEACHERS REPORT	
2.2.1	Staffing Update <ul style="list-style-type: none"> Sandy Campbell – Maths Teacher will return to the school Iona Coutts – Principal Maths Teacher will develop the 'Young Workforce' new vocational training Ann Rogers – will continue as a Temporary Computing teacher and the post will be advertised Lorna Gibson – Principle Teacher Technical – will take up post at the end of Oct A new Support for Learning teacher for the primary cluster will start at the end of Oct (0.64 FT – approx. 3 days) 	
2.2.2	School Plan Discussion on the merits of tracking, the school is keen to introduce longitudinal tracking of pupils. School is trialling a traffic-light tracking system in S5/S6 Note: Parents can email the school office if they wish to receive their children's CAT scores. Action 2.2.2: School to bring along a CAT test to next PC meeting to show/explain the system	JD
2.2.3	Other Business JD reported meeting with other parent groups such as CnP OP and is due to meet with the ASN group at their meeting this week.	
2.3	PRESENTATION ON THE SCHOOL SQA RESULTS	
	Postponed due to lack of Powerpoint facilities in meeting room. Action 2.3: Deliver presentation at next months meeting	NR
2.4	COMMUNICATIONS SUB-GROUP	
	Communications survey launched on Monday due to run to mid-Oct. Data to be presented at the November PC meeting. Potential to re-survey in 12-18 months. Action 2.4a: Carry out communications survey Oct 2016 or March 2017 Action 2.4.b: School to tweet/email survey to parents by end of the week JD stated school website overhaul is underway	PC JD
2.5	FOG (FUNDRAISING AND OPPORTUNITIES GROUP)	
	FOG is producing a letter to go out to parents explaining about fundraising at the school, to be placed at front desk. Action 2.5a: Format FOG letter Proposed focus areas for Fundraising this year are:	GS

Item		Responsibility										
	<ul style="list-style-type: none">Upgrading Primary PlaygroundsOutdoor Education – FOG/PC facilitating access to Outdoor Education for all pupilsASN – Continuing to support the groupGeneral funding opportunities <p>Action 2.5b: Question of long term maintenance of any upgraded playground areas</p> <p>Action 2.5c: At AGM have a list of all sub-groups and targets for FOG in the following year</p> <p>Action 2.5d: Book Thrift Shop for Parent Council</p> <p>Parent Council Accounts – Update:</p> <ul style="list-style-type: none">£1,451.36 in Friends of Breadalbane Account£1,676.85 in Parent Council Account <p>Update on Formula 24 Car project, £3000 grant awarded to Friends of Breadalbane from Griffin Community fund, this is to buy the car. DMcL reported the project is progressing well.</p>	<p>Cllr BV</p> <p>PC</p> <p>TP</p>										
2.6	PARENT REPRESENTATIVES											
	Only one vacancy P6/7 but every other class in Primary now has a parent rep. A letter summarising who is their representative is to be passed out to all parents this week.											
2.7	ASN GROUP											
	<ul style="list-style-type: none">Requested that the school could run a buddy system for ASN primary pupils maybe as part of DofEASN planning to run a activity/class with LiveActive to allow parents to meet up and support each otherASN looking at a ASN football club											
2.8	COMANN NAM PARÀNT OBAR PHEALLAIDH											
	Had a constructive meeting with JD, NR and Aileen Ogilvie the Council Gaelic Development Officer and are due to meet up to discuss approaches to secondary GME at the school.											
2.9	STUDENT SUPPORT LETTER											
	JD stated that the school will not be promoting/issuing letters from Student Support Services again. He was unable to ascertain what has happened to the data gathered by the company on the schools parents.											
2.10	DATE & TIME OF NEXT MEETING											
	Option 2 was chosen											
	<table><tr><th>Month</th><th>Date</th></tr><tr><td>October</td><td>Tuesday 27 October</td></tr><tr><td>November</td><td>Wednesday 25 November</td></tr><tr><td>January</td><td>Thursday 28 January</td></tr><tr><td>February</td><td>Tuesday 1 March</td></tr></table>	Month	Date	October	Tuesday 27 October	November	Wednesday 25 November	January	Thursday 28 January	February	Tuesday 1 March	
Month	Date											
October	Tuesday 27 October											
November	Wednesday 25 November											
January	Thursday 28 January											
February	Tuesday 1 March											

Item			Responsibility
	March	Wednesday 30 March	
	April	Thursday 28 April	
	May	Tuesday 24 May	
2.11	AOB		
	AR put informal thanks from the PC to DMcL for all his work on the car project.		

Action Points Table - 30/10/2015

Action Number	Action Description	Responsibility	Deadline
2.1.1a	<i>Parent Council (PC) will check back on proposed changes to the House System end of this session (June 2016)</i>	Karl Wright	01/06/2016
2.1.1b	<i>EB stated that it was difficult to get contact details for Registration Teachers.</i>	Karl Wright	27/10/2015
2.1.2a	<i>Follow up to find out what is happening with signage</i>	Parent Council	27/10/2015
2.1.2b	<i>Take a photograph of obstruction to pavement</i>	Gina Wallace	27/10/2015
2.1.2c	<i>AT to forward details of signage and KW to ask Cllr Campbell</i>	Avril Taylor Karl Wright	27/10/2015
2.1.3	<i>Agreed to reformat and include trackable action points in future PC minutes</i>	Gill Steele	27/10/2015
2.2.2	<i>Action 2.2.2: School to bring along a CAT test to next PC meeting to show/explain the system</i>	John Devine	27/10/2015
2.3	<i>Action 2.3: Deliver presentation at next months meeting</i>	Nicola Ross	27/10/2015
2.4a	<i>Action 2.4a: Carry out communications survey Oct 2016 or March 2017</i>	Parent Council	01/10/2016
2.4b	<i>Action 2.4.b: School to tweet/email survey to parents by end of the week</i>	John Devine	07/10/2015
2.5a	<i>Action 2.5a: Format FOG letter</i>	Gill Steele	27/10/2015
2.5b	<i>Action 2.5b: Question of long term maintenance of any upgraded playground areas</i>	Cllr Barbara Vaughan	27/10/2015
2.5c	<i>Action 2.5c: At AGM have a list of all sub-groups and targets for FOG in the following year</i>	Parent Council	30/06/2016
2.5d	<i>Action 2.5d: Book Thrift Shop for Parent Council</i>	Tom Pringle	27/10/2015