

Location: Breadalbane Community Campus

Time: 6:30 – 8:30pm

Chair: Karl Wright (KW)

Minutes: Alison Steele (AS)

In Attendance

| | | |
|-----------------------------------|--------------------------------|-----------------------|
| Emma Harvey (EH) | Helen McDade (HMCD) | Andrew Rae (AR) |
| Sandra MacKinnon (SMack) | Cllr Barbara Vaughan (Cllr BV) | Jill Watson (JW) |
| Eleanor Laurie (EL) | Gina Wallace (GW) | Karen Brown (KB) |
| Cllr Michael Williamson (Cllr MW) | John Devine (JD) | Fiona MacEwan (FMacE) |
| Emma Burtles (EB) | Cllr Ian Campbell (Cllr IC) | Andrew Pointer (AP) |
| Libby Hughes (LH) | Jane Carmichael (JC) | |

Apologies

| | | |
|--------------------|----------------|----------------|
| Cllr Kate Howie | Richard Taylor | Gill Steele |
| Elizabeth Leighton | Mel Nicol | Vicky Marshall |

| Item | | Responsibility |
|--------------|---|---------------------|
| 5.1 | MATERS ARISING | |
| | Congratulations extended to Vicky Marshall on her appointment as Depute Head of Primary. | |
| 5.1.1 | Question from parent, regarding re-loading/topping up <i>Young Scot Card</i> online. JD confirmed that a new online scheme called Parent Pay is being rolled out across the country and we are involved in the next tranche. Business Mgr will forward details to parents. | Business Mgr |
| 5.1.2 | PKC teacher recruitment scheme – due to the acute problem of recruiting teaching staff within Highland Perthshire, PKC has launched a scheme to re-train existing staff who are interested in becoming teachers. This involves 18 months of study. Participants will be required to reach the standards set by the <i>General Teaching Council Scotland</i> . Currently 14 employees have been selected, all are Early Years Practitioners. Once qualified these recruits will be required to work within the area for at least 1 year. PKC and the school to look at different and innovative ways to attract more applicants for vacant positions, using a wider advertising campaign when appropriate. | JD/PKC |
| 5.1.3 | Thrift Shop – we have 20 th - 26 th March. As many helpers as possible required. Tommy Pringle and Fiona MacDonald co-ordinating. | TP/FMacD |

| Item | | Responsibility |
|--------------|--|--------------------|
| 5.2 | HEADTEACHER'S REPORT | |
| 5.2.1 | Staffing update <ul style="list-style-type: none"> • Karen Meiklam (P5) has left, after 17 years with Breadalbane Academy. • Jim Liney from Kenmore Primary will join us for P5. • No supply teacher available, therefore Vicky Marshall covering. • Bridget McPhee P1-6 Gaelic Teacher currently on sick leave with no replacement at moment. • Pupil Support – unable to recruit to post. • Secondary PE Teacher seconded 2 days per week to Pupil Support and supply PE Teacher employed. • A 4th advert for Computing Teacher resulted in applicant. Hopefully viable, if not computing may have to be dropped from curriculum. | |
| 5.2.2 | Gaelic parent meeting – this will be held to promote Gaelic especially up and coming P1 parents. | |
| 5.2.3 | Business breakfast – this is being held on 17 th February to encourage and enhance our relationship with local employers. | |
| 5.3 | School uniform | |
| | <p>Mr Devine outlined the school's position on the uniform and distributed a copy of the Uniform Policy extracted from the School Handbook 2015/16. Currently enforcement of the policy is variable. JD would like to start a programme of gradual enforcement by encouraging teachers to challenge pupils regarding ties and shirts.</p> <p>JD and PC agreed to look at simplifying uniform policy. Will also canvas pupils and parents.</p> | JD & PC |
| 5.4 | Lochgoilhead Trip | |
| | <p>Mr Devine shared a short powerpoint presentation on the outcome of the consultation regarding the 2016 Transition Trip.</p> <p>Points raised for and against a change to the way the transition is handled. However, to allow as much participation as possible and keep the cost to an affordable level, PC agreed to a change of venue and duration for 2016.</p> | |

| Item | Decision | Responsibility |
|--------------|---|----------------|
| | <p>Decision</p> <ul style="list-style-type: none"> • Residential trip will stay as part of programme. • Can be P7 or S1 • Cost will be substantially reduced. • School will consider offering Lochgoilhead for Activities Week. <p>Proposal</p> <ul style="list-style-type: none"> • Venue – Comrie Croft, Crieff • Duration – Wed – Fri (2 nights) • Activities: Biking, climbing, bushcraft, hiking, archery, outdoor cooking, orienteering • Cost – Approx. £50 <p>PC agreed to the above proposal and to have the transition trip in May this year with a view to perhaps moving to Sept (S1) for pupils in 2017.</p> <p>Thank you to all staff involved in the Duke of Edinburgh scheme. Pupils involved with DoE offer great help and support for pupils transitioning from Pitlochry to Breadalbane in S5.</p> | JD |
| 5.5 | School-leaver's ball | |
| | <p>A parent raised a question about the decision process regarding the location of the school-leaver's ball.</p> <p>A committee of staff and pupils are involved in the selection of a venue, mainly based on the best price. Although school leavers are no longer on school roll, the school has a responsibility for them and also has to underwrite the deposit and guarantee good behaviour.</p> <p>At time of meeting looks like Fonab Castle in Pitlochry will be location this year. JD expressed his desire to be involved in the decision making process from the beginning next year.</p> | |
| 5.6 | Parent Council Sub Groups | |
| 5.6.1 | Fund Raising & Opportunities Group (FOG) | |
| | <p>Funding Requests</p> <ul style="list-style-type: none"> • ASN Café – Agreed to fund £229.40 on condition that other groups can access the supplies and if enough | |

Parent Council Minutes

| Item | | Responsibility |
|------------|--|---------------------|
| 5.7 | AOB | |
| 5.7.1 | Instrumental Music Service (IMS) Have been waiting for some time for answer from PKC re changes to IMS. Report on review delayed due to illness. Latest is that meeting on 9/3/16 is when report will be put forward. A briefing for interested groups will then be held. Elizabeth McPhee to be invited from Breadalbane Academy. | Cllr Vaughan |
| 5.7.2 | Study leave Question regarding study leave provided for S4 Prelims. JD confirmed that pupils receive 20 days in total leave of absence for exams & SQA. | |
| 5.7.3 | Front-of-school sign The owners of the building and not PKC are responsible for the sign on the pavement at the entrance to the school which causes through way problems. JD to find out contact at Axium so that we may write to them. | JD |
| 5.7.4 | End-of-year drama show JD to confirm if show will go ahead and if it's a Secondary or Primary show. A Faculty of Performing Arts now exists within the Academy. Mr Murch Heads this combination of Drama and Music. In future a cycle of events will take place termly. | |
| 5.7.5 | Pipe band JD to check on the status of the band, now that Angus Clarke has retired. | JD |
| 5.7.6 | Curriculum Model S4 JD advised that this year all columns in the model have been equalised, ensuring 7 subjects can be taken through to exam level if desired. | |
| 5.7.7 | P1-P3 craft club This after-school club ceased as the senior pupils running it now have exam study. JD to look at the possibility of someone else running it. | JD |
| 5.8 | Date & time of next meeting | |
| | Tuesday 1st March @ 6:30pm | |

| Action Number | Action Description | Responsibility | Deadline |
|----------------------|--|------------------------|-----------------|
| 5.1.1 | Information re Parent Pay | Business Mgr | ASAP |
| 5.1.2 | Enhance recruitment advertising | JD & PKC | Ongoing |
| 5.1.3 | Thrift Shop Rota | TP & FmacD | 20.03.16 |
| 5.3 | Simplifying School Uniform Policy | JD & PC | |
| 5.4 | Roll out information regarding Transition Trip | JD | ASAP |
| 5.6.1 | Purchase 50/50 Ball | PC | ASAP |
| 5.6.2 | Outline of Play Scheme Proposal to JD | JC | 01.03.16 |
| 5.6.3 | Gaelic 'Aberfeldy' sign for village. | Cllr Williamson | June 2016 |
| 5.7.1 | Invitation of Elizabeth McPhee to attend IMS Report Briefing. | Cllr Vaughan | 01.03.16 |
| 5.7.3 | Axiom contact person so that letter regarding sign can be written. | JD | 01.03.16 |
| 5.7.5 | Check status of Pipe Band | JD | 01.03.16 |
| 5.7.7 | Find out if P1-P3 Craft Club can be started again. | JD | 01.03.16 |