

Location: Breadalbane Community Campus

Time: 6:30 – 8:30pm

Chair: Karl Wright (KW)

Minutes: Alison Steele (AS)

In Attendance

Gill Steele (GS)

Emma Burtles (EB)

Elizabeth MacPhee (EMacP)

Elizabeth Leighton (EL)

Cllr Barbara Vaughan (Cllr BV)

John Devine (JD)

Andrew Pointer (AP)

Libby Hughes (LH)

Apologies

Karen Brown

Vicky Marshall

Item		Responsibility
6.1	MATTERS ARISING	
6.1.1	Duntium Farm Development – a developer is interested in developing this site and it is at the very early stages. School capacity should housing be built, is good. Currently we have 263 Primary Pupils and 470 Secondary Pupils. Capacity at Breadalbane Academy is 364 in Primary and 784 in Secondary. Development would see 20 houses in the first 2 years with a further 15 per year for the next four years. Capacity therefore not an issue at the moment.	
6.1.2	School Entrance Sign – The sign located on the pavement near the entrance to the school will be removed.	
6.1.3	Partnership Schools Scotland Programme – this programme involves Parent Councils and School Management working together for better engagement and enhanced communication. It involves workshops and training for all concerned with a traffic light system of attainment. It was felt that as a Parent Council we have a pretty good working relationship with the school and training and workshops may just bog us down.	
6.1.4	Uniform Debate – there was slight confusion over whether PC were unanimous or a majority on support for school uniform enforcement. The majority of the PC in January were in favour of JD's intention to start enforcing correct school uniform. Since the enforcement drive, deviation from the school uniform rule seems to have declined; with only 15 pupils being 'out of uniform'. JD will continue to ask teachers to focus on ensuring all pupils wear the appropriate 'top half'.	JD

Item		Responsibility
6.1.5	Thrift Shop – Fiona MacDonald is unable to organise the Thrift Shop this year. Libby Hughes will organise the rota and anyone able to help should contact Libby. Thrift Shop dates 20 th – 26 th March.	LH
6.1.6	<p>P1 Incident – a P1 parent contacted the parent council asking how the school decided whether to report incidents and disruptions in class to parents. JD advised that no hard and fast rule applies for these incidents and that each is appraised at the time and a decision made about who should be informed.</p> <p>In the incident in question: a decision not to contact parents was made as it was felt the incident would not re-occur and that there had not been a significant impact to pupils. However, JD did acknowledge leaving parents to piece together details on the grapevine was not helpful, and will review the issue who and how parents could be informed.</p> <p>KW and JD will give a direct response to the parent who enquired.</p>	KW & JD
6.2	HEADTEACHER'S REPORT	
6.2.1	<p>Staffing Update</p> <ul style="list-style-type: none"> • Jaqui Nixon joined the Art & Design Dept • Jim Liney joined the Primary Dept • Linda Robertson will be joining the Business & IT Dept as Computing Teacher from Aug 16 • Keith Taylor, School Technician leaving this term • Sandy Campbell leaving Maths Dept • Karen Meiklem left the Primary Dept 	
6.2.2	CARE Inspectorate – we had an unannounced visit on Monday 29 th Feb and a report will be published soon. Also, on 1 st & 2 nd March we had a Learning Achievement Visit within the Primary Dept. Inspectors speak to parents, teachers and pupils.	
6.2.3	<p>PKC Efficiency Savings –two significant savings have to be made:</p> <ol style="list-style-type: none"> 1. Severence & Supplies – a 25% reduction on the materials budget to be made, and 2. Reducing S1 & S2 English and Maths classes to no more than 20 pupils. This will mean finding more staff however JD confident that we can manage this situation. 	

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6.2.4	Outdoor Education – a lot of challenges around bringing this back into the curriculum but not insurmountable. Will feedback further in future.	
6.2.5	<p>Communication Policy – work has begun and an Easter deadline has been set for completion of Strategy Document.</p> <p>Work on gaining email contact information for everyone ongoing and currently only have 30 households with no email info. The next Newsletter will be sent via email and a Groupcall message to those not on email, will advise Newsletter available for collection.</p> <p>Work on website ongoing.</p>	
6.2.6	Drama Club – Congratulations to our Drama Club whose Youth Team were winners at the Scottish Community Drama event in Birnam. The next round will be in 2 weeks. Good Luck! A big thank you to Mrs Shaw and Mrs Strathern for all their hard work with the group.	
6.2.7	P7 Quiz Team - Congratulations to our P7 quiz team who won the recent Rotary School Quiz Competition beating teams from all cluster schools.	
6.3	Presentation by Ray McIntosh, Head of PE Dept	
	<p>Mr Ray McIntosh presented a look at how PE is provided within the school. All pupils receive 2 x 50 min PE slots per week where a wide variety of sports (approx. 15) are taught. The PE Dep currently have 3 full-time staff and 1 staff member who provides PE to outlying Primary Schools. There is also Karen Todd the Active Schools Co-ordinator.</p> <p>The Broad General Education guidelines for PE mean that PE teachers assess each pupil for their Cognitive Skills, Physical Competencies, Personal Qualities, and Physical Fitness. Each of these areas has 4-6 skills, i.e. stamina, speed, balance & control. This is how grading is completed for pupil reports.</p> <p>Further explanation was given on the areas covered and progression of pupils taking PE as NAT 4/5 or Higher.</p> <p>PC members also asked questions and the following was noted.</p>	

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	<p>The Primary Dept within Breadalbane Academy doesn't have a dedicated PE teacher. PE is provided by class teachers. Clarification on this point is required from Vicky Marshall however.</p> <p>Parents can help children develop their PE skills by giving them as much support as possible.</p> <p>This year we have 26 pupils pursuing PE at Nat 5 or Higher level.</p> <p>Other local primary schools take part in the Healthy Mile initiative either daily or a few times weekly. JD to look at introducing this in Breadalbane.</p> <p>Mr MacIntosh outlined a plan by the PE Dept to produce a school wide PE strip for secondary pupils. Pupils will have a say in the design and some ownership of the idea.</p> <p>And finally, we'd like more publicity of school sports matches to encourage support and take up of sport within the school.</p>	<p>VM</p> <p>JD</p> <p>JD/RMacI</p>
6.4	Complaint re Litter in Campus	
	<p>Following a complaint from a parent about the amount of unsightly litter lying around campus following lunchtime and after school, JD to liaise with Mitie, Tayside Contracts, staff and pupils, who all have a responsibility to ensure litter is disposed of properly.</p>	JD
6.5	Parent Council Sup Groups	
6.5.1	<p>F.O.G. (Fundraising & Opportunities Group)</p> <p>The Pub Quiz was a good night and we managed to raise £200. Unfortunately, even with quite a good publicity drive, we need more input from parents.</p> <p>A meeting will be held on 2nd March with a sub-group compiled of artists and parents who are organising an Art Exhibition. Further details to follow.</p> <p>FOG would like more liaison with the school in respect of a large fund raising event, school wide, that will allow us to raise a lot more money for school projects. FOG to compile a list of</p>	

Item		Responsibility FOG/JD
6.5.2	<p>possible events and liaise with JD to pinpoint a potential joint fundraising activity.</p> <p>Comann Nam Parant Obar Pheallaidh A meeting to be arrange with JD before Easter to start discussions on the provision of Gaelic within secondary.</p> <p>Funding request for monies to hold a Family weekend following the MOD – still awaiting news.</p> <p>An information event will be held soon for potential P1 parents to the Gaelic Medium class.</p> <p>Support Assistant in class is funded until end March. JD to check situation.</p>	<p>JD/Gaelic Medium Parents</p> <p>JD</p>
6.6	Any Other Council Business	
6.6.1	<p>Instrumental Music Service (IMS) Elizabeth MacPhee will attend a meeting on Friday 4th March. No cuts will be implemented this year, however £75,000 of savings were agreed for this financial year and as yet no details about where savings will be made has been given.</p> <p>Anyone with any comments should contact Cllr Vaughan by Wed 9th March.</p>	KW
6.6.2	<p>Playground Improvements This progressing slowly but surely and a meeting is planned in the next 3 weeks.</p>	
6.6.3	<p>After School Bus Cllr Campbell is following up with Stagecoach. KW will follow up with Cllr Campbell to find out latest.</p>	
6.6.4	<p>Press Reports Recent editions of the Courier and Sun newspapers published a story about a GTC (General Teaching Council) investigation into a former Breadalbane member of staff.</p>	
6.7	Date & Time of Next Meeting	
	Tuesday 30th March @ 6:30pm	

Action Number	Action Description	Responsibility	Deadline
6.1.5	Thrift Shop Rota	LH	20.03.16
6.1.6	Response to parent regarding P1 Incident	JD/KW	040.3.16
6.3	Clarification on Primary PE provision	VM	300.3.16
6.4	Litter Collection	JD	30.03.16
6.5.1	FOG to compile Fund Raising Event List to liaise with JD re joint fundraising	FOG/JD	30.03.16
6.5.2	Meeting to discuss Secondary Gaelic Provision	Gaelic Parents/JD	30.03.16
6.5.2(a)	Check funding for Gaelic Class Support	JD	30.03.16
6.6.3	KW to talk to Cllr Campbell regarding after school bus	KW	30.03.16