

**Location:** Breadalbane Community Campus

**Time:** 6:30 – 8:30pm

**Chair:** Karl Wright (KW)

**Minutes:** Alison Steele (AS)

#### In Attendance

Gwen Dow (GD)	Sandra MacKinnon (SMacK)	Elizabeth MacPhee (EMacP)
Elizabeth Leighton (EL)	David McLean (DMcL)	John Devine (JD)
Andrew Pointer (AP)	Melanie McColl (MMcC)	Vicky Marshall (VM)
Yvonne Kent (YK)	Gina Wallace (GW)	Tommy Pringle (TP)
Jane Carmichael (JC)	Andrew Rae (AR)	

#### Apologies

Cllr Kate Howie	Fiona MacEwan	Karen Brown
Fiona MacDonald		

Item		Responsibility
<b>7.1</b>	<b>GREEN POWER 24 TEAM - PRESENTATION</b>	
	<p>Ethan Rae, Andrew Rae and David McLean give a very interesting and informative presentation about the Green Power Racing car, a project involving 20, S3 and S4 pupils.</p> <p>The frame of the car has been built and the groups are working on the design of the body shell, testing various designs for the best aerodynamic body type! The pupils have to manage all aspects of the project including design, building, marketing, finance and team working.</p> <p>The first race is on 17<sup>th</sup> June, with no over-16-year-olds allowed in the pit. There are 2 races; a speed race and an endurance race. The project benefits all the children involved showing engineering in an interesting and fun way and also allowing them to be involved in a variety of areas needed to run and manage a race team.</p> <p>Well done to the team so far, good luck on the 17th and thank you for the presentation.</p>	
<b>7.2</b>	<b>MATTERS ARISING</b>	
<b>7.2.1</b>	Feedback from JD to questions raised by Emma Burtles at our last PC meeting regarding the provision of PE and the availability of sports strips within Breadalbane Academy.	

Item		Responsibility
	<p>Primary children receive 2 hours of physical education per week – not including changing time. This is provided by their class teacher, a dance teacher, or a PE teacher. All Primary school teachers are trained to provide PE.</p> <p>The school has many sports teams competing with other schools including Cricket, Badminton, Basketball, and Rugby. More advertising of events and matches in future will help get supporters to these events.</p> <p>Sport strips – Secondary – various strips are available, some sets more complete than others. These are controlled by the PE Dept.</p> <p>Primary sport strips comprise tracksuits, polo shirts and shorts, plus an assortment of football strips. These are allocated to pupils for events and returned laundered to the Primary Dept. this works well.</p>	

7.3	HEAD TEACHERS REPORT	
7.3.1	<p><b>Staffing Update</b></p> <ul style="list-style-type: none"> <li>Veronica Lynch – Art Dept – leaves 01.04.16</li> <li>Ray McIntosh, Head of PE – retires at the end of Term 3</li> </ul> <p>Very soon we will start the process of finding a replacement Head of PE. The current thinking within education is to combine areas of mutual interest, i.e. Music &amp; Drama. JD would like to advertise this position as Head of PE &amp; Outdoor Education. Currently recruiting to PE is not a big problem, but if PC can help with advertising by finding new and clever ways to publicise vacancies, then we should.</p> <p>JD shared a Times Education Supplement Table showing Target &amp; Actual Secondary Appointments by subject. Computing, for example, had a target of 37 but actual appointment of 20! Some subjects very worrying on a National level, therefore compounded in rural areas such as ours.</p>	

7.4	COMMUNICATIONS STRATEGY UPDATE	
7.4.1	<p>JD presented a table to update PC following his initial response to the Communication Survey in November 2015.</p> <p>Regarding types of communication, the Newsletter continues to be produced 2 times per term. Will move to email this out in future to save paper with a number of hard copies available for</p>	

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<p><b>7.4.2</b></p> <p><b>7.4.3</b></p> <p><b>7.4.4</b></p> <p><b>7.4.5</b></p>	<p>those not on email.</p> <p>PC noted that a Communication Policy Document will be added to the agenda for the next PC meeting.</p> <p>ASN Group to forward any particular issues they have to JD asap so that these can be fed into the new Policy Document.</p> <p>A couple of recent communication issues were highlighted and JD encourages everyone to continue to advise him of all issues regarding communication.</p> <p>This has been a very productive collaboration between school staff and parents and significant strides forward have been made although it is noted we still have a long way to go.</p> <p>Elizabeth &amp; Melanie would like to thank the school for the progress so far and PC are happy with the work achieved. By end of school year we will have a policy in place and aim for a further survey after 1 year.</p>	<p><b>PC/KW</b></p> <p><b>JC</b></p>
<b>7.5</b>	<b>PARENT COUNCIL SUB GROUPS</b>	
<b>7.5.1</b>	<p><b>ASN Group</b></p> <p>Parent Support Group meet once per month. Children enjoy activity time during group meeting. Approx. 15/16 children. Mostly Primary pupils, not reaching Secondary yet.</p> <p>£5k grant received from Better Breaks. This will be used to provide a weekly Youth Club. A group called 'Ship &amp; Splash' will be sub contracted to provide this Youth Club for the first year, thereafter they will take over total running and source their own funding. This club aimed at 5-18 years; two groups 5-12 years and 12+. Cluster pupils will also have access. Hope to be running May/June. EB, local co-ordinator, to liaise with Ship &amp; Splash.</p> <p>A Cash4Kids grant of £2487 will be used to provide weekly coaching activities/sports skills, i.e. gymnastics, climbing, etc. 4-5 children involved at one time. EB co-ordinating.</p> <p>ASN group feel Live Active could provide more for ASN pupils. LA staff at Breadalbane not qualified, however other areas such as Perth, Auchterarder, Crieff, provide more. JD in his role as Campus Leader will raise this issue with Live Active.</p>	

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	PC congratulates the ASN group on securing these 2 wonderful grants.	
<b>7.5.2</b>	<p><b>Fundraising &amp; Opportunies Group (FOG)</b></p> <p>The Thrift Shop raised approx. £800 and Gaelic class Bake Sale raised £80.</p> <p>£250 has been awarded to P4/5 Science trip towards transport costs.</p> <p>JD agreed to give FOG a page in the Newsletter to advertise and report on their fundraising activities and awards made.</p>	
<b>7.5.2(a)</b>	No sight in Primary School of new playground equipment, following the award of monies in November 2015. VM to check progress with Pupil Council and teachers.	<b>VM</b>
<b>7.5.2(b)</b>	<p>Emma Burtles arranging a meeting between FOG/JD/VM to discuss co-ordinating all fundraising events in future.</p> <p>KW to attend meeting regarding 5<sup>th</sup> Anniversary Event, being co-ordinated by Diane, Campus Development Officer.</p>	<b>EB</b>
<b>7.5.2(c)</b>	<p>JD to find out if it's possible for FOG to have a stall at the Primary School Sports Day. VM to find out about catering.</p> <p>AP suggested that at this year's Sports Day, pupils completing in the skipping rope race, are advised to wrap any extra rope around the handles and not their wrists as last year this caused a child to suffer a broken collar bone.</p>	<b>JD/VM</b>
<b>7.5.3</b>	<p><b>Instrumental Music Service (IMS)</b></p> <p>Elizabeth MacPhee attended a recent PKC Life Long Learning Committee meeting. Proposal is to cut £75k from IMS budget.</p> <ul style="list-style-type: none"> <li>• £34k – S3 pupils would no longer be eligible for free tuition for exams.</li> <li>• £13k – concert tickets no longer free.</li> <li>• £14k – music groups – increase cost</li> <li>• £8k – do not replace Music Teacher</li> <li>• £2.5k – fee increase for central groups.</li> </ul> <p>More detail available on PKC IMS webpage.</p> <p>Cllr Barbara Vaughan objected to the two largest cuts and proposed amendments be made. Because of her objection the</p>	

Item		Responsibility
7.5.4	<p>decision was not passed and alternative proposals will be made later this year.</p> <p>PC to closely monitor this situation. Thank you EMacP for attending this meeting and keeping us up-to-date.</p> <p><b>Comann Nam Parant Obqr Pheallaidh</b></p> <ul style="list-style-type: none"> <li>• A video is being created to show to prospective parents.</li> <li>• £80 raised a class Bake Sale – well done!</li> <li>• Gill Steele continues to liaise with Scottish Government on Gaelic issues.</li> <li>• Group meeting with JD on 31.03.16 regarding the provision of Gaelic in Secondary School.</li> </ul>	

7.6	ANY OTHER BUSINESS	
7.6.1	<p><b>Vocational Training Open Evening</b></p> <p>Andrew Rae co-ordinating this event to be held on 21<sup>st</sup> April 2016, 18:30 – 20:30. So far the Athol Palace Hotel, TEC Offshore and Schools Development Scotland are involved. Aimed at S3 upwards but open to all. Presentations by the various companies will be followed by and Q&amp;A session. PC to help publicise event on website and facebook. JD will email parents and include in Newsletter.</p>	PC/JD
7.6.2	<p>Andrew Rae asked in Breadalbane Academy would like to be involved in a software development pilot programme involving computing. JD confirmed yes, and requested further information from AR.</p>	AR
7.6.3	<p>P7 Quiz Team who won the Rotary Quiz Competition and received £100, will be allowed to choose how to spend the money.</p>	
7.6.3(a)	<p>An update on the position of the Breadalbane Pipe Band to be added to agenda for April meeting.</p>	PC/KW
7.6.3(b)	<p>PC to invite parents from feeder schools and current P7 parents to attend our May AGM. We will have tea/coffee afterwards.</p>	PC/KW

7.7	Date & Time of Next Meeting	
	Thursday 28 <sup>th</sup> April 2016	

Action Number	Action Description	Responsibility	Deadline
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<b>Action Number</b>	<b>Action Description</b>	<b>Responsibility</b>	<b>Deadline</b>
<b>7.4.2</b>	Communications Policy Document added to April agenda.	<b>KW</b>	28.04.16
<b>7.4.3</b>	ASN Group issues regarding Communication Policy Document forward to JS asap.	<b>JC</b>	asap
<b>7.5.2(a)</b>	VM to check progress of new playground equipment.	<b>VM</b>	28.04.16
<b>7.5.2(b)</b>	Meeting between FOG / JD / VM to discuss co-ordinating fundraising.	<b>EB</b>	28.04.16
<b>7.5.2(c)</b>	Check if FOG can have food stall at Primary Sports Day	<b>JD/VM</b>	28.04.16
<b>7.6.1</b>	Publicise on website/facebook and via email Vocational Open Evening.	<b>PC/KW/JD</b>	21.04.16
<b>7.6.2</b>	AR to forward information to JD regarding Software Development Pilot Project.	<b>AR</b>	28.04.16
<b>7.6.3(a)</b>	Agenda item April PC – Breadalbane Pipe Band	<b>KW</b>	28.04.16
<b>7.6.3(b)</b>	Invite feeder P7 parents and Breadalbane P7 parents to May AGM.	<b>KW</b>	24.05.16