

Location: Breadalbane Community Campus**Time:** 6:30 – 8:30pm**Chair:** Karl Wright (KW)**Minutes:** Alison Steele (AS)**In Attendance**

John Devine (JD)	Vicky Marshall (VM)	Melanie Nicol (MN)
Karen Brown (KB)	Alison Forsyth (AF)	Andrew Rae (AR)
Elizabeth Leighton (EL)	Helen Stewart (HS)	Lynn Green (LG)
Jillian Campbell (JC)	Iain Campbell (IC)	Joanne Scott (JS)
Emma Burtles (EB)	Libby Hughes (LH)	Elizabeth MacPhee (EMacP)

Apologies

Tommy Pringle	Graham Nicol	
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Item		Responsibility
9.1	MATTERS ARISING	
	None	
9.2	HEAD TEACHERS REPORT	
9.2.1	<p>Staffing Update</p> <p>Had hoped to appoint 4 Probationary Teachers to Primary, P.E., Maths and English. All appointed except Maths, however, Monica Warne appointed on a 1 years Fixed Term Contract, 4 days per week.</p> <p>Previous PC Meetings have noted the of Ray McIntosh, PE and Gordon Murch, Music & Drama, it is also nted that Kenny Hamilton, Science, will retire after 34 years of service.</p> <p>Ava Hughes, Biologist will commence in August. Ava has completed her Probationary period and this will be her first year of teaching.</p> <p>Emma McGillan has joined the Primary Dept. Primary now has a full compliment of staff.</p> <p>Principal Teacher of PE and of Performing Arts & Drama currently being advertised.</p> <p>Also advertising 12 month contract as Acting PT of Art as Miss Carr on a leave of absence. Currently Mrs Ross covering.</p>	

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9.2.2	Communication Survey commenced of 1 in 5 parents regarding communication. This will happen annually.	
9.2.3	Strategic Planning Event This will take place on 16 th June and involve pupils, staff, local businesses and hopefully 1 parent representative. The purpose is to look at a Future Development Plan.	
9.2.4	Groupcall Groupcall message sent today (24/5/16) regarding bomb threats to several Scottish schools including Perth High, initiated by PKC Corporate Communications Dept and was not a school decision. Perceived by Police Scotland as NO threat.	
9.2.5	JD extended a Thank YOU to all PC members for a very productive and positive first year, allowing many topics to be covered and improvements made. With a special thanks to the Chair, Karl Wright. On behalf of the PC, Emma Burtles thanks John Devine for listening to us and allowing such progress to happen, reiterated by KW!	
9.3	MINUTES OF LAST ANNUAL GENERAL MEETING	
	Last year's minutes approved.	
9.4	OFFICE BEARER REPORTS	
9.4.1	Treasurer Tommy Pringle unavailable for meeting. The audited accounts will be reviewed at the next PC Meeting.	
9.4.2	Chair Thank you to all PC members. ON average we have had 18-19 attendees at each meeting, only dropping to 8-9 in the last month. <ul style="list-style-type: none"> • 205 website users last month. • High of 900 Facebook posts – low of 20 – need to try and improve consistency. • We have produced a Communications Report and addressed policy issues. • Shown many school presentations from Primary thru' S6. • Held 2 additional PC meetings regarding Named Persons and Vocational Evening. • And, a big achievement – our subgroups FOG, ASN, 	

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	<p>Communication, and Gaelic</p> <p>F.O.G. (Fundraising & Opportunities Group)</p> <p>9.4.3 Formed to raise funds and promote opportunities, in the past year the group has held or taken part in 7 events, raising approximately £2000. This money plus funds carried forward from 2015-2016, has allowed us to award 15+ grants to various school groups, teachers, events and trips.</p> <p>The group meet monthly to plan events. Award grants and communicate with teachers/school regarding our group and the help we can give.</p> <ul style="list-style-type: none"> • In the coming year we plan to meet with the school Charities Committee in mid June to plan events and select charities to benefit from fundraising. • Focus on helping to support 2 areas within the campus, Primary Playground Upgrade and Outdoor Education. • We hope to improve our communication of grants, events, news, etc, via school newsletter. Encourage more social events to encourage new membership and help. And also, appoint a Fundraising/Accounts Co-Ordinator to work with the Treasurer to help co-ordinate grants and the reporting system. <p>Thank you to all FOG members.</p>	
	<p>Communication Group</p> <p>9.4.4 Started by Mel Nicol and Elizabeth Leighton, the Communication Group with the help of a few others, started a project to look at school communication. At the time there were a lot of complaints and negative feedback around all communication. Communication has now improved immensely for a number of reasons:-</p> <ul style="list-style-type: none"> • Survey completed – report produced – strategic plan in place – Communications Policy. • A new Newsletter – twice termly. • Updated website, Facebook, Emails, Groupcall and Twitter. • Close and improved working with management team including JD and NR. <p>The survey will be repeated next spring and the group will continue to work with the Head and Management Team on a broader strategy from Nursery thru' S6.</p> <p>All feedback, comments, issues, complaints regarding</p>	

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9.4.5	<p>communication always welcome to the office, JD and PC, so matters can be dealt with and resolved quickly.</p> <p>The Communications Group would like new members to join their small but dedicated team.</p> <p>It is hoped in the coming year that PC Minutes, Agenda, Meeting dates, etc can be emailed school wide and not just to PC members, to encourage more people to join the PC and attend our monthly meetings.</p> <p>Thank you and well done to the Communications Group.</p> <p>A.S.N. Group (Additional Support Needs)</p> <p>Set up my Jane Carmichael this group aims to bring together parents and carers of children with additional support needs, to offer support and sharing of ideas. So far they have raised £9800!</p> <ul style="list-style-type: none"> • ASN Group meet monthly. • Will be starting a Youth Club run by Ship & Shape next month already have 15 volunteer helpers. • Summer activities planned – Biscuiteering & Live Active events. • O.T. Input • Football – coach left, however looking to replace. • Closer working with school especially on transition times. <p>Thank you to Jane and her group – Well Done!</p> <p>I.M.S. (instrumental Music Service)</p> <p>The IMS offers pupils music tuition over and above music lessons given in school to both Primary and Secondary children. PKC plan to reduce the cost of this service by £76k.</p> <p>Elizabeth MacPhee from Breadalbane Academy attended a recent meeting and Cllr Vaughan objected to a number of proposed cuts. The cuts proposed could therefore not be approved and further amendments and proposals have now to be made.</p> <p>Within the school we have a large number of bands, groups, individuals who use this service and we will keep a high profile at all future PKC meetings.</p> <p>Thank you very much to Elizabeth who will continue to monitor IMS for us.</p>	
9.5	ELECTION OF NEW COMMITTEE	

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	<p>Chair – Andrew Rae, Vice Chair to be Acting Chair for the first meeting of the 2016/2017 academic year and the position of Chair will be advertised. Alison Forsyth to action advertising.</p> <p>Vice Chair – Karl Wright nominated Andrew Rae, seconded by Mel Nicol.</p> <p>Treasurer – Tommy Pringle nominated by Gill Steele and seconded by Andrew Rae.</p> <p>Clerk – Alison Steele nominated by Andrew Pointer and seconded by Andrew Rae.</p> <p>PC aim to make the first meeting of next session a social event and encourage more parents and possibly new parents to come and join.</p> <p>PC agreed to make 3 2016/2017 PC meetings peripatetic.</p>	AF
9.6	DATES FOR 2016/2017	

- Tuesday 30th August
- Wednesday 28th September
- Thursday 27th October
- Tuesday 29th November
- Wednesday 25th January
- Thursday 23rd February
- Tuesday 28th March
- Wednesday 26th April
- Thursday 25th May (AGM)

Ended the evening with a wonderful film produced, directed, filmed and edited by pupils from the Gaelic Medium Class. Film showed all activities available within Breadalbane Academy and will be shown to prospective parents. Thank you.

9.7	Date & Time of Next Meeting	
	Tuesday 30th August 2016	

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