

**Location:** Breadalbane Community Campus**Time:** 6:30 – 8:30pm**Acting Chair:** Elizabeth Leighton (EL)**Minutes:** Alison Steele (AS)**In Attendance**

John Devine (JD)	Vicky Marshall (VM)	Nicola Ross (NR)
Cllr Ian Campbell (Cllr C)	Elizabeth MacPhee (EMacP)	Eleanor Laurie (EL)
Jane Carmichael (JC)	Andrew Pointer (AP)	

**Apologies**

Andrew Rae	Karl Wright	Karen Brown
Emma Burtles		

ITEM		ACTION
<b>1</b>	<b>WELCOME</b>	
	Everyone welcomed by Elizabeth and apologies noted.	
<b>2</b>	<b>MINUTES OF LAST MEETING</b>	
<b>2.1</b>	<b>Accuracy</b> Previous minutes were noted as a true reflection of the meeting.	
<b>2.2</b>	<b>Matters Arising &amp; Actions</b> <b>001</b> Article in Quair – not actioned. As to follow up with Alison Forsyth. <b>002</b> Create Friends of Breadalbane Sub-group. Action on EB/TP/KB. None of above present so update at next meeting. <b>003</b> PC Chair to action Groupcall SMS each month 7-10 prior to PC Meeting. <b>004</b> Completed and on agenda. <b>005</b> Completed and on agenda. <b>006</b> Only 1 position to fill, that of Graphic Designer to create posters, flyers for PC events and meeting dates. Job spec required. <b>007</b> Completed <b>008</b> On agenda <b>009</b> On agenda <b>010</b> Completed although Parent Pay still very new with some teething problems but on the whole working very well.	<b>AS</b> <b>EB/TP/KB</b>  <b>Chair</b>    <b>Chair</b>

	<b>011</b> New signage will be erected during the October half term break, this includes internal and external signage.	
<b>3</b>	<b>MEMBERS' REPORTS</b>	
<b>3.1</b>	<p><b>Headteacher</b></p> <p><b>The Interim Newsletter</b> was distributed last week and in future it will be sent out electronically. Printing the newsletter is costly, especially in colour so only a small number will be printed in black and white for distribution.</p> <p>Staffing updates were detailed in the Newsletter however the following were not included:</p> <p>Secondary - Sam Rattray, Part-time Biology Teacher</p> <p>Primary – Hanna Ferguson, Sara Mitchell &amp; Maggie McKay</p> <p>A permanent vacancy within the Primary Dept has been re-advertised and currently Mr Duncan, Clair Edwards, Linda Barr and Nicola Thomas are covering this class.</p> <p><b>Blue Tooth Speakers</b> – pupils bringing these devices into school are causing a level of disruption within classrooms and the canteen area. JD advising staff, parents and pupils that such devices will be banned from school. An amendment will be made to the Mobile Device Policy.</p> <p><b>Pupil Voice/Pupil Council</b> – JD feels strongly that pupils should have a say in the running of the school. The Primary Dept has a student council however none exists within the senior school. Next term it is hoped that two Pupil Councils will be formed covering S1-S3 and S4-S6.</p> <p>The Senior Prefect Committees have now been formed and as mentioned in previous meetings, the Fundraising &amp; Opportunities Group (FOG) would like a representative to attend the Prefect Committee Charity Meetings, to allow liaising regarding fundraising and the charities/causes chosen. Beth McCallum is the Prefect contact.</p> <p><b>Outdoor Education Group</b> – this group involving various stakeholders including staff, PKC, Active Schools Co-ordinator, would like to invite a parent representative to join. They meet 6 times per year as a formal group, 4-5pm on a Monday. Any parent wishing to be involved with this group should contact the school. Information regarding this vacancy will be posted on the Website and Facebook.</p> <p><b>Primary Playground</b> – JD showed the meeting a slide detailing the Primary Playgrounds within the campus. The larger playground for P4-7 plus drop-off area for all children is not entirely secure and includes access through fire doors to the main campus thoroughfare. It is planned that a fence will be erected from the current fencing to the main building, creating a clear walkway and keeping access clear. Discussion has taken place with PKC and it is hoped this fence will be in place soon.</p> <p><b>Crossing-</b> a crossing from the bus bay to the car parking area on the</p>	<p><b>FOG</b></p> <p><b>Chair EL/EB</b></p>

	opposite side will be created during the October holidays. JD expressed surprise that there are no speed limit or slow down signs within the campus and discussion took place around this issue. Cllr Campbell agreed to look into the matter. PC also suggested that a few members could review the area and report back to PC. AR and JC agreed to do this.	<b>Cllr C</b>  <b>AR &amp; JC</b>
<b>3.2</b>	<p><b>Additional Support Needs (ASN)</b></p> <p>In addition to their report already issued, ASN parents sought clarification on the child plan being used in the ASN meetings. JD provided brief clarification. PKC have already started using the new format and this is Tayside wide. The paperwork in all schools now is new and replaces the previous ASN paperwork. Still awaiting further clarification from PKC on its use. Apparently this new paperwork was trialed last term with a view to it being used from 2016/2017 academic year. It was suggested that Sam Nicholson who has responsibility for this could address the November meeting of the ASN group. Any interested parties are welcome to attend.</p> <p>The ASN Group now have a Facebook page and notification about this will be added to the PC website and contained within the next Newsletter.</p>	<b>Chair</b>  <b>JD</b>
<b>3.3 – 3.7</b>	Reports from each subgroup issued with agenda and available at meeting. No further action.	
<b>4</b>	<b>OTHER MATTERS</b>	
<b>4.1</b>	<p><b>Non Punishment Discipline Policy or Behavior Management Policy</b></p> <p>AP had asked a question regarding this policy at our last meeting, following an article in the Courier. His concern being that there appears to be a new policy with no consultation process taking place. This goes against Government and PKC policy that details the need for consultation on all policies prior to acceptance and implementation.</p> <p>JD clarified that we do not know the level of consultation that took place. It could have been discussed at the Parent Council Chairs' Meeting. Before we say that no consultation took place we need to check with Andrew Rae and the PC Chairs Meeting.</p> <p>JD outlined that schools have a 'restorative' approach; building relationships with pupils, understanding behavior and modelling good behavior in school. Learning occurs when there is a strong and good relationship between staff and pupils and a level of persistence from staff is needed. This policy can be found on the PKC website plus the Educational Institute of Scotland (EIS) has good information on all current policies.</p>	<b>Chair</b>
<b>4.2</b>	<p><b>Named Person</b></p> <p>Two questions were asked by Karl Wright at our last PC meeting. JD sought to answer these queries.</p>	

	<p>KW asked that as the Named Person Legislation was successfully challenged in the Supreme Court, will Breadalbane Academy be running any non-statutory Named Person scheme? Also, Data sharing and do we comply fully with Data Protection Law.</p> <p>JD – the use of the term Named Person not a problem. Each child has always had a point of contact, eg. Guidance Teacher within secondary school and Headteacher within Primary. This remains the same. The challenge was made to the new legislation because of concerns regarding data sharing. We fully comply with existing Data Protection Law with regard to sharing information with other agencies. Parents' consent is always sought prior to sharing info and the Child Protection Duty Officer is always consulted when there is extreme concern regarding a child.</p> <p>The Government is currently reviewing the laws around Child Protection and Child's Plan. PKC reviewing existing practice and awaiting advice from Information Commissioner's Office.</p> <p>A concern was voiced by AP regarding the terminology within Council policies in particular the terminology 'welfare' and 'wellbeing'. Current wording not correct and these policies should have been updated. Cllr C confirmed that PKC will not share data with anyone without parental consent.</p> <p>John Swinney, Education Minister has shared information with Parent Council Chairs and we await more information regarding this.</p>	Chair
4.3	<p><b>Breadalbane Academy SQA Results</b></p> <p>Presented by Nicola Ross, PC were given an update on the information given by JD at our last meeting.</p> <p>On the whole S5 attainment good on all 3 assessment levels. S6 10% better than last year. As report S4 lower than PKC average. However, 2% better than at S1 cohort CAT result evaluation.</p> <p>Slides were shown showing INSIGHT Measures 14/15 for 4 categories: Positive Destinations, Attainment for All, Attainment versus Deprivation, Literacy and Numeracy.</p> <p><b>Positive Destinations</b> showed 93.6% of 125 pupils achieved a positive destination, i.e. university, college, employment. This is better than PKC and National average but slightly less than Virtual Comparator. Last session we introduced a tracking system which tracks pupils from S3 through to their point of exit, identifying; career pathways through career route, preferred occupation, leaver date.</p> <p>This has allowed us to plan and keep track of those who are planning to leave school before S6 and ensure we can make the appropriate interventions to support them into their chosen destination. It also allows us to track who has gone into;</p>	

	<p><b>EMPLOYMENT</b></p> <p><b>ACTIVITY AGREEMENT</b></p> <p><b>COLLEGE</b></p> <p><b>APPRENTICESHIP</b></p> <p><b>UNEMPLOYED SEEKING</b></p> <p>I can confirm that in this last session 2015/16 we only had 2 pupils out of all S4/5/6 leavers who did not achieve a positive destination.</p> <p>Nicola will report back to PC in Feb 2017 when more information is given on leavers destinations.</p> <p><b>Attainment for All</b> – this measure gives us data which allows us to measure performance in our bottom 20, middle 60 and highest 20% attaining pupils.</p> <p>Total tariff scores are used to distribute the group of pupils placed into the Highest 20%, Middle 60%, Lowest 20% (20:60:20) categories.</p> <p>Pupils are given a tariff score using their best performance on point of exit, so for example, if a pupil sits Higher English in S5 and attains an A then goes onto AH English in S6 and attains a C, it will calculate using the AH not the Higher as this holds more SCQF points. These are added together for each pupil which equals a total tariff score.</p> <p>This data shows us that we are outperforming our virtual comparator and what these pupils are attaining nationally with our Highest 20% attainers.</p> <p>With our middle 60% attainers the gap widens a little with our Virtual comparator and P&amp;K but still outperforming with the national trend.</p> <p>With our lowest 20% the gap isn't quite as wide but still shows we have some work to do with this cohort of attainers.</p> <p><b>Attainment versus Deprivation</b> – this graph pinpoints where Breadalbane Academy sits nationally with pupils tracked in a Scottish Index of Multiple Deprivation Decile score from 1 – 10, 1 being most deprived to 10 most affluent. The majority of our pupils sit between 6-8, with a very small number in 2. In 6 and 7 we sit slightly above national average, however in SIMD8 we are below average attainment. JD felt the concept of this tracking useful but the graph not so much.</p> <p><b>Literacy</b> – our Literacy results are good, with the Nat5 English only slightly less than the virtual comparator.</p> <p><b>Numeracy</b> – our results for numeracy disappointing and have us below the virtual comparator for both SQF5 and SQF5. This is an area for further investigation and looking at directing support where needed.</p> <p>Nicola then addressed Related Developments in connection with these results, namely: Tracking, Curriculum Development and CAT Testing.</p> <p><b>Tracking</b> - as well as continuing to track performance in the KPI's, with every parental report which is issued we are tracking those 20 / 60 /20</p>	
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	<p>pupils in each year group. S4/5/6 parents received a tracking report on Tuesday and I am currently identifying who these pupils are from this. CAT is also being used to identify the progress made from the predictors in S1 through their senior phase as an added baseline measure. 3 reports are issued;</p> <p>September</p> <p>February</p> <p>March</p> <p>A final collation will be compiled with departments estimated grades in May.</p> <p>Departments will be able to identify performance per pupil across a range of subjects and be updated how we are performing with P&amp;K / Virtual Comparator / National trend percentages from last session.</p> <p>As spoken about earlier we are also tracking positive destinations and this session we are working to combine both approaches to identify the attainment of leavers to ensure those who are leaving school earlier are in the positive destination which stretches their ability.</p> <p><b>Curriculum developments.</b> We have widened our offering in our curriculum in terms of 2 new AH courses.</p> <p>We now offer 11 vocational subjects across every column allowing pupils to follow a large variety of pathways.</p> <p>Senior Activity offering has significantly widened.</p> <p>We have 22 Senior Activities options available providing all S5 and S6 pupils opportunities to develop a wider range of skills and additional qualifications in their core double period which will help increase tariff points.</p> <p>Senior Wider Achievement Programme for S5/6 pupils studying National 4/5 courses has also widened significantly. We have developed and are now delivering accredited units in YAA, Creative Industries, Practical Electronics, Digital Passport, PC Passport and Genealogy.</p> <p>We are continuing to use CAT with our S1 pupils. However, this session we are also using this to measure our 20/60/20 from S1 through to their senior phase to allow us to implement early interventions.</p> <p>It's worth noting we are also giving parents individual profiles from CAT with the S1 settling in reports in November.</p> <p><b>CAT (Cognitive Ability Testing)</b></p> <p><b>Average scores for S1 cohort</b></p>	
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	<table><tr><td></td><td>Verbal mean SAS</td><td>Quantitative mean SAS</td><td>Non-verbal mean SAS</td><td>Spatial mean SAS</td><td>Overall mean SAS</td></tr><tr><td>National average</td><td>100.0</td><td>100.0</td><td>100.0</td><td>100.0</td><td>100.0</td></tr><tr><td>Group</td><td>100.5</td><td>96.0</td><td>95.9</td><td>102.4</td><td>98.9</td></tr></table> <p>These are the average scores taken from our CAT results this session.</p> <p>These are compared against the National average and give us early ability indicators with our S1 cohort. There are 4 measures used;</p> <p>Verbal - Literacy (pupils ability to use words and will highlight poor reading skills)</p> <p>Quantitative - Numeracy (pupils ability to think with numbers)</p> <p>Non-Verbal - (how pupils can think when working with shapes)</p> <p>Spatial - (indicates potential in pupils with poor verbal skills and identifies weaker ability of those with verbal strengths.)</p> <p>Pupils are also measured with an overall Mean Average across all areas.</p> <p>Thank you to Nicola Ross for a very useful and informative presentation.</p>		Verbal mean SAS	Quantitative mean SAS	Non-verbal mean SAS	Spatial mean SAS	Overall mean SAS	National average	100.0	100.0	100.0	100.0	100.0	Group	100.5	96.0	95.9	102.4	98.9	
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5	AOCB																			
5.1	<p><b>Future PC Meeting presentations and items for discussion</b></p> <p>October PC meeting will have presentation/update on the Primary Playrground from Vicky Marshal. Plus, an update on the fencing.</p> <p>November PC meeting will have presentation by Scott Douglas Head of PE and Outdoor Education. Also invite Karen Todd, Active Schools Co-Ordinator.</p> <p>Work Experience for secondary pupils to be added to January agenda and Mr Davidson or Mrs Coutts to be invited to present.</p> <p>Select date for PC meeting to be held in Dunkeld - add to Oct agenda.</p> <p>Check procedures for Drop-off in light of new fencing – add to Oct agenda.</p>	<p><b>VM</b></p> <p><b>Chair</b></p> <p><b>Chair</b></p> <p><b>Chair</b></p> <p><b>Chair</b></p>																		
6	DATE AND TIME OF NEXT MEETING																			
	<p><b>Thursday 27<sup>th</sup> October @ 6.30pm Breadalbane Community Campus</b></p> <p><b>Future Meeting Dates:</b></p> <table><tr><td>Tuesday 29<sup>th</sup> November</td><td>Tuesday 28<sup>th</sup> March</td></tr><tr><td>Wednesday 25<sup>th</sup> January</td><td>Wednesday 26<sup>th</sup> April</td></tr><tr><td>Thursday 23<sup>rd</sup> February</td><td>Thursday 25<sup>th</sup> May (AGM)</td></tr></table>	Tuesday 29 <sup>th</sup> November	Tuesday 28 <sup>th</sup> March	Wednesday 25 <sup>th</sup> January	Wednesday 26 <sup>th</sup> April	Thursday 23 <sup>rd</sup> February	Thursday 25 <sup>th</sup> May (AGM)													
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<b>Action Number</b>	<b>Action Description</b>	<b>Responsibility</b>	<b>Deadline</b>
<b>001</b>	Article in Quair – Alison Forsyth – Check status	<b>AS</b>	27/10/16
<b>002</b>	Status on Friends of Breadalbane sub-group	<b>EB/TP/KB</b>	27/10/16
<b>003</b>	Monthly Groupcall message re PC agenda and meeting	<b>Chair</b>	Monthly
<b>004</b>	Job Description for Graphic Designer	<b>Chair</b>	27/10/16
<b>005</b>	Contact made with Snr Prefect Committee	<b>FOG</b>	27/10/16
<b>006</b>	Outdoor Ed Group – Parent Rep	<b>Chair/EB/EL</b>	27/10/16
<b>007</b>	Signage in through road re speed/slow down	<b>Cllr C</b>	27/10/16
<b>008</b>	PC member review of through road signage	<b>AP/JC</b>	27/10/16
<b>009</b>	ASN Facebook Page – info added to PC website and Interim Newsletter	<b>Chair JD</b>	27/10/16
<b>010</b>	Non Punishment Discipline Policy – Were Parent Council Chairs' aware	<b>Chair</b>	27/10/16
<b>011</b>	Named Person update from John Swinney	<b>Chair</b>	27/10/16
<b>012</b>	AOCB agenda items to be noted and actioned	<b>Chair</b>	27/10/16