

**Location:** Breadalbane Campus, Aberfeldy

**Time:** 6:30 – 8:30pm

**Chair:** Emma Burtles (EB)

**Minutes:** Alison Steele (AS)

### In Attendance

John Devine (JD)	Vicky Marshall (VM)	Lorna Gibson (LG)
Martin Sutcliffe (MS)	Elizabeth Leighton (EL)	Avril Taylor (AT)
Libby Hughes (LH)	Nicky Lamfers (NL)	Joanne Taylor (JY)
Richard Taylor (RT)	Jane Carmichael (JC)	Colin Carmichael (CC)
Eleanor Laurie (EL)	Mairi Steward (MS)	Bec Cameron (BC)
Andrew Pointr (AP)		

### Apologies

Karl Wright	Gina Wallace	
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ITEM		ACTION
<b>1</b>	<b>WELCOME</b>	
	Everyone welcomed by Emma and apologies noted.	
<b>2</b>	<b>MINUTE OF LAST MEETING</b>	
<b>2.1</b>	<b>Accuracy</b> Previous minutes were noted as a true reflection of the meeting.	
<b>2.2</b>	Child Protection Survey and After School bus provision noted and added to Any Other Business.	
<b>3</b>	<b>REVIEW OF 2016/17 AND OUTLINE OF DEVELOPMENT PLAN FOR NEXT SESSION</b>	
	<p>John Devine presented an overview of the past year and outlined how the school develops its Development Plan for the coming session. This was followed by group discussions centered on 3 questions posed by JD to PC, as a way of getting PC thoughts on how these can be addressed in 2017/18. Answers were fed back to the meeting.</p> <p>Breadalbane Academics' Development Plan is available to view on the webpage. Education Scotland Publish a manual "How Good is Your School". This sets out in summary what makes a good school and the 3 main areas to focus on; Leadership &amp; Management; Learning Provision, and Success &amp; Achievements. This is a useful benchmark and Breadalbane Academy uses this to help structure their Development</p>	

	<p>Plan. JD took 3 questions from each main heading and outlined for PC how the school addresses and aims to meet the criteria detailed within each.</p> <p>Before everyone worked in groups to answer 3 questions posed by JD, Emma asked to hear and note <b>'positives'</b> from around the room. They were:</p> <p><i>More outdoor working – great to have Outdoor Education included</i></p> <p><i>Doing different things – more things on offer</i></p> <p><i>More supportive – staff, parents, pupils – improved this year</i></p> <p><i>Lots of progress in Primary</i></p> <p><i>Impressed by absorbing SQA challenge in Secondary</i></p> <p><i>Retirements were a worry but good appointments made, and retention good – reflects on management</i></p> <p><i>Outdoor Ed – appreciate more trips</i></p> <p><i>Better response from Senior Management – more listening</i></p> <p><i>Great to have pupil volunteers for extra curricular activities, especially Ship &amp; Splash Youth Club</i></p> <p>Elizabeth Leighton then took the lead on the Discussion Session. 3 groups formed with each question and answers detailed below:</p> <p><b>Q. Involving Parents &amp; Pupils</b></p> <p>Senior Management Team more visible in an informal way. Hold a Parents 5 a week – informal chat. Pupil Councils – different ways of engaging, i.e. Arts</p> <p><b>Q. Curriculum</b></p> <p>More focus on core subjects – less on global citizenship Enable staff to contact parents directly</p> <p><b>Q. Funding – Equity – Deprivation</b></p> <p>Sensory room in Primary Homework Clubs New strategies for supporting children with behavior issues</p>	
<b>4</b>	<b>MEMBERS' REPORTS</b>	
	<p><b>Please see attached subgroup report sheet</b></p> <p>Well done to all the sub groups for their work in the past year in particular ASN group who have raised a lot of money and have a number of initiatives underway.</p> <p>Also thanks to Libby from the Fund Raising &amp; Opps Group who did a lot of work securing funding for PE Dept and general FOG monies.</p>	

<b>5</b>	<b>PARENT COUNCIL AGM</b>	
<b>5.1</b>	Last Year's minutes were reviewed and agreed accurate. Nominated by EB and seconded by AR.	
<b>5.2</b>	<b>PC Achievements 2016/17</b> <ul style="list-style-type: none"> <li>• Raised over £4,000 for school activities, sports kits and trips</li> <li>• Raised over £10,000 for activities for children with Additional Support Needs</li> <li>• Giving of grants to various classes and groups to enable pupils to partake in trips, clubs and activities</li> <li>• Supported new playground developments to be carried out in 2017/18</li> <li>• Organised various fundraising events including the Thrift Shop, a Pub Quiz, Bag Packs, Raffles and Cake Sales</li> <li>• Held various social events for parents and carers</li> <li>• Organised a University information evening for senior pupils</li> <li>• Undertaken a Communication Survey and worked with Senior staff to improve school/home communication</li> <li>• Supported sub groups; Children with Additional Support Needs; Gaelic Medium Education; Playground; Communication, Fundraising &amp; Opportunities</li> <li>• Held monthly meetings with a variety of themes including Mental Health, Transitions, Sport &amp; PE, and Academic Standards</li> <li>• Supported the recruitment of senior management posts</li> <li>• Attended Parent Council information evenings held by Perth &amp; Kinross Council</li> </ul>	
<b>5.3</b>	<b>Financial Statements</b> <div> <div>Friends of Breadalbane</div> <div>Income</div> <div>£18,724</div> </div> <div> <div></div> <div>Expenditure</div> <div>£10,116</div> </div> <div> <div></div> <div>Balance</div> <div>£ 9,781</div> </div> <div> <div>Parent Council</div> <div>Balance</div> <div>£ 1,201</div> </div>	
<b>5.4</b>	<b>Election of Key Posts</b> Looking for Chair (full or part time); Vice Chair, Secretary/Clerk Treasurer : Tommy Pringle Communication: Eleanor Laurie No nominations were heard for the vacant posts. Job Specifications will be written for the vacant posts and advertised. All positions will be nominated and confirmed at the next PC Meeting.	

<b>6</b>	<b>AOCB</b>	
	Thanks were given to Emma Burtles for her role as Chair this past year and to Alison Steele for her role as Clerk. And finally, a thanks to all staff, parents, pupils and council members who have attended and contributed to the Parent Council in 2016/17.	
<b>7</b>	<b>PROPOSED DATES FOR 2017/2018 MEETINGS</b>	
	<div> <b>Tues 26<sup>th</sup> Sept</b>  <b>Thurs 30<sup>th</sup> November</b>  <b>Tues 30<sup>th</sup> January</b>  <b>Thurs 29<sup>th</sup> March</b>  <b>Wed 30<sup>th</sup> May AGM</b> </div> <div> <b>Wed 25<sup>th</sup> October</b>  <b>December – Social event</b>  <b>Wed 28<sup>th</sup> February</b>  <b>Tues 24<sup>th</sup> April</b>  <b>June – Social event</b> </div>	

Action Number	Action Description	Responsibility	Deadline
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## **SUB GROUP REPORTS – JUNE 2017**

### **Breadalbane Academy Parent Council – Additional Support Needs (ASN) Report June 2017**

The ASN group continues to grow with over 14 families regularly using the activities after school and at the weekend

We have over 17 children now using the youth club at night . Volunteers from the school and adults continue to support this. A new youth leader is in place and this seems to have gone smoothly

The Bisuciteering/Wee Adventures monthly groups are operating well , 9 children accessing this on a monthly basis

The one to one swimming and riding continues . The school are now accessing the one to one swimming for two pupils during school time and has become part of these children curriculum , which is good

we have had two good days out in the minibus to Falkirk and active kids in Stanley, these were well attended and it is hoped we will continue these on inservice days

The lending library of sensory equipment needs to be better and this needs to be allocated to someone to run. any volunteers welcome for this

Over the summer the children are invited by ship to take part in their summer play scheme and wraparound which will be held at fairview school . There will be a minibus to take the children down from Aberfeldy alongside Laura the youth club leader . So any one interested Please contact SHIP

We also have four half days planned with Biscuit for over the summer so please let Sarah or Biscuit know if you are interested , these are free to the children

This year has seen a growth and development in activities offered to children with additional support needs and their families .

The parents continue to attend the monthly support group, This group offers support and advice and is supported by parent to parent

parent to parent the support and advocacy organisation attend the campus on a monthly basis as a drop-in service to parents

Some of the issues which haven't been addressed this year was it was hoped and arranged that a sensory training take place and be part of an inservice training day for teachers and staff, this did not occur and a date has still to be arranged for this.

The parents had also asked for some input from the authority or school for information on children's plans and IEP and other strategies in place for children with ASN needs , despite trying to organise this the authority have not come forward yet with this information .

Currently our finances are good and we will continue to fundraise.

ASN accounts stand at £5403.09

however, £2500 of this is allocated to forth coming activities, the rest we hope to use for a two night away weekend in the autumn term

anyone wanting any information on any of the above please contact Jane Camrichal on [asn@breadalbaneparents.com](mailto:asn@breadalbaneparents.com) OR on 07821729905

## **Breadalbane Academy Parent Council – Comann nam Parànt Obar Pheallaidh Report June 2017**

### **Breadalbane Academy Parent Council – Finance Report June 2017**

Friends of Breadalbane Account	£9781
Parent Council Account	£1201

### **Breadalbane Academy Parent Council – Fundraising & Opportunities (FOG) Report June 2017**

Funding request from Mr Liney p4-5 trip to Auchingarrich Wildlife Park for £234. This would reduce cost per student to £8-. This trip is linked in with Land Based Studies the class has been doing in visiting the Community Garden and local farms.

End of Year Celebration on 28<sup>th</sup> June at The Craggs, 4-6pm. Bouncy castle, face painting, music. BBQ purchase own food. Tickets available at reception to give an idea of numbers for catering.

### **Parent Council Communications Report June 2017**

No report

### **Breadalbane Academy Parent Council – Primary Playground Report June 2017**

The project is now being led from the school's side by Donna Jenkins. We have had a couple of useful meetings, going over the research conducted by Grounds for Learning, and looking at how this can be applied to the P4-7 playground. We will shortly meet with representatives from the council, who will advise what is and isn't going to be feasible in terms of the contract with Mitie and the school's owners, which should inform what we hope will become a draft plan for the playground redevelopment. We are currently working on this, and hope to be able to share it with the school community before the end of the school year.

year. There is definite momentum happening now, so please watch this space for ways you can help!

### **Breadalbane Academy Parent Council - School Communications Report June 2017**

The communications survey is now closed, and we're pleased to report we had a fantastic 97 responses – just over the response rate we had to the survey 18 months ago. Many thanks to all who responded and encouraged other parents/carers to do so.

We are now working through the responses and all the comments, and will discuss our initial findings with John Devine before the end of the summer term. We will then work with him to produce a report and presentation for the first parent council meeting of the autumn term – comparing with the last survey, giving some recommendations and the school's initial response.